

BOTTINEAU COUNTY ECONOMIC DEVELOPMENT CORPORATION

Board of Directors Meeting – August 29, 2018

St Andrews Health Center Conference Room – 12 Noon

Key: *M-Motion, MS-Motion Second, VV-Voice Vote, RCV–Roll Call Vote, MC-Motion Carried*

Board Present: Jon Beyer, Jason Guss, Mike Foster, Jerry Migler, Chuck Neubauer, Tyler Rogers, Jodi Atkinson, Julie Mears

Staff: Whitney Gonitzke

Visitor: Sharon Kessler and Mike Dorscher, Old Stone Bank Project - Touchstones, Inc. Kris Allard Sunrise Deliveries.

Absent: Doug Marsden

MEETING AGENDA:

1. Meeting called to order at 12:05 pm by President Beyer.
2. **Approve Minutes:** *M-Mears to approve July 25 minutes as printed; MS-Foster. VV-MC.*
3. **Review/Approve Financials:** Board received copies of Balance Sheet, Budget Report, Profit & Loss by Class and Expense Report for June. A number of Loan Report items were discussed:
 - Jerry Harris/Birchwood Patio: Minimal movement on this; divorce proceedings are under way Discussion They College is still evaluating the golf course possibilities
 - Dragon Spray Coatings/Pure Aquatic Resources: No change
 - The Preserve –Refer any communication to Erin Conroy. Following general discussion, the board recommends establishing a timeframe.
M-Guss to approve the Financials as presented, MS-Neubauer. VV-MC.
4. **Excellence Campaign:**

Whitney provided an update on the Excellence Campaign that is currently being developed for a 2019 launch. The campaign is being developed to cover Bottineau County and establish knowledge. We are also working collaboratively with DCB, DECA and the Retail Alliance group
5. **NDDOT Recap and Turtle Mountain Trails Association:**

Whitney and Neubauer provided an update on the IMBA and Turtle Trails group (TMTA). The trails will be available on a phone app and will be multi use. There was a request made for \$900 to be utilized for insurance expense and logo. Discussion followed. *M-Mears to approve the expenses. MS-Migler. VV-MC.*
6. **Sunrise Delivery**-Kris Allard attended provided a general overview of the purchase of Pride Dairy and financing needs. Discussion followed; he is working with the Bank of North Dakota and will utilize PACE Buy down. The EDC payments would start in about 85 months from now. A motion was made by Foster to grant up to 10% of the funds needed. Seconded by Mears. Roll call vote: Migler-yes, Mears; yes, Atkinson, yes; Rogers; yes, Foster, yes; Guss, yes; Neubauer, yes. Beyer abstained from voting; motion carried. Kris left the meeting
7. **Old Stone Bank Project** - Sharon Kessler who has been spearheading the Old Stone Bank Project which has been underway since 2011 was invited back to present her proposal. She presented in July and the board felt that more board members need to be present. She presented her request for up to a \$10,000 grant to enclose the basement with a floor deck which will rough in the stairwell and handicap lift and pour the concrete floor of the new entryway at the back of the building. For support she cited the No. 1 recommendation of Smart Growth America’s vision in a 2017 report following their visit to

BOTTINEAU COUNTY ECONOMIC DEVELOPMENT CORPORATION

Board of Directors Meeting – July 25, 2018

St Andrews Health Center Conference Room – 12 Noon

Bottineau was to “restore and repurpose historic structures for community revitalization.” Also, that a show of progress on the building would increase interest in other potential donors. To make the building whole would take about another \$40,000 to rebuild the walls and roof of the back 20 feet. The board requested a spreadsheet that outlines to project budget, to include the work that has been completed and the work that is needed. Several questions were raised regarding potential tenants or selling the building once the outside work is completed. Sharon and Mike left the meeting.

Concerns remain high on the length of time the project has been underway, costs to complete the project for an occupant and future funding needs. Finance meeting to be arranged in September to explore options.

8. **ST Andrews Update:** Jodi Atkinson provided a general overview of a couple potential State Loan repayment grant requests that maybe coming and what the State requirements are for community matching. Discussion followed.
9. **Directors Report:**
 - a. Marketing pictures are complete and website tourism piece will be ready for launch in September. Whitney would like to host a get together for all those involved in the photo shoot for a ‘first look’
 - b. DCB is hosting a Customer service class in November. Chamber and EDC will be covering ½ the cost of members to attend. We will coordinate attendees so that the discount will be \$15.00.
 - c. Chamber exchange with Garrison – it looks like we will be able to go to Garrison on October 11th. More info to come.
 - d. Membership Campaign – Over 100 members this year. 33 new
 - e. Chamber is financially responsible for the Annual Meeting this year, but we will collaborate as usual. We are looking at the last 2 weeks of January for the meeting.

Meeting Adjourned at 1:35 p.m. (Atkinson left at 1:25 p.m.)

Minutes compiled by Jodi Atkinson, Julie Mears and Whitney Gonitzke

Next Board Meeting: Wednesday, August 29.