

**BOTTINEAU COUNTY ECONOMIC DEVELOPMENT CORPORATION**

**Board of Directors Meeting – October 31, 2018**

St Andrews Health Center Conference Room – 12 Noon

Key: *M-Motion, MS-Motion Second, VV-Voice Vote, RCV–Roll Call Vote, MC-Motion Carried*

**Board Present:** Jon Beyer, Jodi Atkinson, Jerry Migler, Chuck Neubauer, Tyler Rogers, Doug Marsden, Julie Mears

**Staff:** Whitney Gonitzke, Executive Director; Tyler Rispa; Administrative Assistant

**Visitor:**

**Absent:** Jason Guss, Mike Foster

**MEETING AGENDA:**

1. Meeting called to order at 12:08 pm by President Beyer
2. **Approve Minutes:** *M- Atkinson to approve minutes. MS -Mears. MC*
3. **Review/Approve Financials:** Board received copies of Balance Sheet, Budget Report, Profit & Loss by Class and Expense Report for September. Loan Report items:
  - Jerry Harris/Birchwood Patio: Further Discussion with lawyer.
  - Dragon Spray Coatings/Pure Aquatic Resources: No change
  - The Preserve – The Board has agreed that a Check would be Acceptable as long as the EDC receives the amount that is needed to move forward.Board discussion on future plans for the EDC, where can the EDC make a difference in the community during 2019. Additional discussion during November meeting to narrow down options. *M- Atkinson to approve minutes, MS Rogers. VV-MC.*
4. **Finance and Investment Discussion:** Board agreed on the store front beautification match fund. Mock-up has been created. Board will review for November meeting.
5. **Board Terms:** Jerry, Mike and Doug are nearing the end of their terms. Jerry will run again at annual meeting. Doug and Mike TBD. Alfred has been nominated as Jodi's replacement for the remainder of her term.
6. **TMTA IMBA Meeting:** November 14-17. If available, please attend community meetings.
7. **Director Report:**
  - Annual Meeting – Save the date to go out with Christmas Cards – tentative dates are January 6<sup>th</sup> and 23<sup>rd</sup>.
  - Year End Push – Whitney will email out the handbook draft to finalize before the end of 2018.
  - Conflict of Interest Discussion – Person will ID a potential conflict, Board will vote whether or not said person will vote on topic.

Meeting Adjourned at 1:18 p.m.

Minutes compiled by Tyler Rispa, submitted by Whitney Gonitzke

Next Board Meeting: Wednesday, November 28, 2018