

BOTTINEAU COUNTY ECONOMIC DEVELOPMENT CORPORATION

Board of Directors Meeting – September 29, 2018

St Andrews Health Center Conference Room – 12 Noon

Key: *M-Motion, MS-Motion Second, VV-Voice Vote, RCV–Roll Call Vote, MC-Motion Carried*

Board Present: Jon Beyer, Jason Guss, Jodi Atkinson, Mike Foster, Jerry Migler, Chuck Neubauer

Staff: Whitney Gonitzke, Executive Director; Tyler Rispa; Administrative Assistant

Visitor:

Absent: Tyler Rogers, Doug Marsden, Julie Mears

MEETING AGENDA:

1. Meeting called to order at 12:08 pm by President Beyer
2. **Approve Minutes:** *M- Neubauer to approve minutes. MS -Foster. MC*
3. **Review/Approve Financials:** Board received copies of Balance Sheet, Budget Report, Profit & Loss by Class and Expense Report for July. Loan Report items:
 - Jerry Harris/Birchwood Patio: Further Discussion with lawyer.
 - Dragon Spray Coatings/Pure Aquatic Resources: No change
 - The Preserve – The Board has agreed that a Check would be Acceptable as long as the EDC receives the amount that is needed to move forward.Board discussion on reporting and options in adjusting reporting for ease of review month over month.
M- Guss to approve minutes with possible adjustments made to checks out report and Month to date and the In and Out is labeled MS Foster . VV-MC.
4. **Open Spaces on Main:** There has been multiple calls into the EDC requesting info on buildings on Main. No movement to the next step. Mostly due to cost constraints.
5. **Finance and Investment:** Discussion around using interest from MM to create movement in an area within the EDC. Options include re-invest interest, additional marketing funds, start a store front beautification match fund. Board agreed on the store front beautification match fund. Gonitzke to mock up an application and guideline for the next meeting.
6. **Director Report:**
 - Training Dates/Expense Approval: There will be a Customer Service training held at DCB on November 5th for anyone interested. The sessions are 12-1 PM and 6-8 PM.
 - Marketing Update: The website is a work in progress.
 - The Idea for an assisted living Facility is in progress. The Property would be on Alexander street next to the railroad tracks.
7. The new Central School proposal has been created and estimated at 7.5m. Meetings will be occurring from now until Dec to inform the public of what the addition would look like. Please share the information with all those in the District to encourage voter turnout.

Meeting Adjourned at 1:22 p.m.

Minutes compiled by Tyler Rispa, submitted by Whitney Gonitzke

Next Board Meeting: Wednesday, Oct 31.